

1. All the Commissioners of the Municipal Corporations in the State of Haryana.
2. All the Executive Officers/Secretaries of the Municipal Councils/Committees in the State of Haryana.

Memo No. IT/DGULB/2020/ 77  
Dated: 04.08.2020


**Subject: Launch of Work Management System (WMS) in the ULBs in the State of Haryana.**

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On the subject cited above.

2. It is to bring to your kind notice that Hon'ble Urban Local Bodies Minister has launched the Work Management System (WMS) across all the ULBs in the State of Haryana on 04.08.2020. It is a web based platform developed in house by the department for paperless processes such as allocation of funds and release of grants by Head Office, preparation of fresh and revised estimates, approvals, sanctions, measurement book, billing, accounting and auditing. URL of the WMS is [www.wms.ulbharyana.gov.in](http://www.wms.ulbharyana.gov.in). Admin user name and Password of each ULB is being sent to the concerned ULB through mail. User management right has been given to each Admin user of the each ULB wherefrom ULBs will be able to generate the User Name & passwords of the concerned officers/officials.
3. Training of the Officers of all the ULBs such the officers of Head Office and Technical/Administrative nodal officers had already been conducted on 23.04.2018, 18.05.2018, 01.06.2020. User manual of WMS is being sent to all the ULBs for ready references.
4. Allocation of funds, release of grants from the Head Office to all the concerned ULBs, preparation of fresh/revised estimates, Administrative approvals, technical sanctions, filling of measuring books, preparation of bills, approvals of payment of bills and audit shall be processed online through WMS with immediate effect.
5. Only process of tendering on <https://etenders.hry.nic.in>, comparative state and allotment of work shall be carried out separately since these modules have been developed in the system.
6. Development works whose funds are being managed by ULBs at their level such as Municipal Funds, MP LAD, deposit works, D-plan etc. shall also be processed through WMS only.
7. Works who are already in progress shall continue as per the past practice but now onwards, processes of all the new development works shall be carried out strictly on this online platform. Strict action will be taken against that Officer/official who is found processing new development works manually after 04.08.2020. All the tenders after 04.08.2020 through eProcurement Portal <https://etenders.hry.nic.in> should be invited only for those development works which are processed through online portal "Work Management System".


DA: as stated above.

  
Superintending Engineer-IT  
for Director General, Urban Local  
Bodies Haryana, Panchkula

Endst. No. IT/DGULB/2020/ 78

Dated: 04.08.2020

1. All the Mayors of the Municipal Corporations in the State of Haryana.
2. All the Chairmen/Presidents of the Municipal Councils/Committees in the State of Haryana.
3. Director, Local fund Accounts with a request to issue the necessary instructions to all the Officers of their department posted in ULBs in this regard.
4. All the Deputy Directors (AUDIT), Resident Audit Officers and Senior Auditors posted in Municipal Corporations/Councils/Committees in the State of Haryana.

  
Superintending Engineer-IT  
for Director General, Urban Local  
Bodies Haryana, Panchkula

CC:

1. PS/ULBM for information to Hon'ble ULBM
2. Sr. Secy/ACS ULB for information to W/ACS ULB
3. PA/DGULB for information to W/DGULB
4. ADULB
5. Chief Engineer (HQ) with a request to direct all the concerned Technical officers to process estimates received from different ULBs through WMS only.
6. AO (Accounts/Budget) with a request to process the allocation of grants/funds to ULBs through WMS only.
7. STP-II
8. Sh. Sundeep Moudgil and Sh. Alok Srivastva, Scientist-F, NIC-hr
9. System Analyst
10. EY LLP
11. Website